



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

INFORMATIONAL LETTER NO.1723-MC-FFS-D

DATE: September 19, 2016

TO: All Iowa Medicaid Providers

APPLIES TO: Managed Care, Fee-for-Service, Dental

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: Reminder - Provider Enrollment Renewal

EFFECTIVE: Immediately

Informational Letter [1647](#)¹, issued on March 24, 2016, announced the enrollment renewal for Medicaid providers.

Provider enrollment renewal is an Affordable Care Act (ACA) requirement for all providers in order to stay active with the IME. This includes providers who were previously enrolled with Magellan and who recently enrolled with the IME. The ACA requires that the IME renew enrollment of all providers, regardless of provider types, at least every five years. Providers who fail to complete enrollment renewal by December 31, 2016, may be at risk for having their Medicaid provider number suspended or terminated.

Previous Informational Letters, [1494](#)², dated April 3, 2015, to Iowa Medicaid Individual Consumer Directed Attendant Care (I-CDAC), Informational Letter [1571](#)³, dated November 4, 2015, to all high and moderate risk level provider types, Informational Letter [1702](#)⁴ dated August 1, 2016, to all other provider types, explained the provider enrollment renewal process and the steps required to complete the renewal process. All providers excluding I-CDAC must complete renewal electronically on the Iowa Medicaid Portal Access (IMPA) system.

If you have any questions regarding enrollment renewal, please contact the IME Provider Services Unit at 1-800-338-7909 (Option 5) or by email at IMEProviderEnrollment@dhs.state.ia.us

¹ https://dhs.iowa.gov/sites/default/files/1647_EnrollmentRenewalforMedicaidProviders.pdf

² https://dhs.iowa.gov/sites/default/files/1494-Individual_CDAC_Enrollment_Renewal.pdf

³ https://dhs.iowa.gov/sites/default/files/1571_Enrollment_Renewal.pdf

⁴ https://dhs.iowa.gov/sites/default/files/1702_ProviderEnrollmentRenewal2016.pdf